

# **Memorandum of Agreement between Trinity College Dublin Students' Union (TCDSU) and the Trinity Hall Junior Common Room (JCR)**

## **Purpose**

This Agreement reinforces the joint commitment of the Trinity College Dublin Students' Union (hereinafter referred to as TCDSU) and the Trinity Hall Junior Common Room (hereinafter referred to as the JCR) in developing and supporting effective student engagement and representation within both organisations, and Trinity College Dublin (hereinafter referred to as TCD).

This Agreement does not intend to replace other strategic documents, and respects the provisions of the respective constitutions of TCDSU and the JCR; but rather it is intended as a concise user-friendly document aimed at elucidating areas of shared interest between the two organisations, with a view to improving and enhancing cooperation between members.

## **Background**

As it stands, TCDSU is the only representative body for all students in the College. It has the dual and complementary functions of representing students' interests both inside and outside College and of providing student services.

The JCR acts to create a vibrant atmosphere within the Trinity Hall Campus through event organisation and the provision of student-directed services as well as representing Trinity Hall residents' needs within College, Halls & the Rathmines area.

## **Responsibilities**

In order that the two organisations might avoid discord, and work together to promote the interests of the students of TCD, the two organisations formally agree to cooperate in areas of student interest, and in particular agree to the following:

## **1. Representation**

### **1.1 Representation on College Committees:**

All student representatives on a committee of the College or University shall be appointed by TCDSU, save where that committee's constitution calls for representatives from postgraduate students whereupon the representatives shall be appointed by the GSU. Where appropriate, the JCR may seek the support of the Students' Union in representing the interests of Trinity Hall residents by proxy.

### **1.2 Representation of the Student Body:**

TCDSU is the principal representative body of the undergraduate students of TCD and represents all students. If representation is to be made on an issue that affects all students, the SU shall take action, representing the student body as a whole, with support from the JCR where appropriate.

If representation is to be made on an issue that affects primarily the residents of Trinity Hall, the JCR shall, where appropriate, consult with TCDSU in order to develop a plan to take action, with the appropriate support from TCDSU. This arrangement shall apply to issues that arise both within TCD and externally.

This section is without prejudice to either organisation.

## **2. Elections**

### **2.1 Representation of the Student Constituencies:**

TCDSU shall arrange for the election of representatives from the undergraduate student constituencies as specified in the TCDSU Constitution. These representatives shall be appointed by TCDSU to the TCDSU Council and its associated committees, and to Department, School and Faculty Committees as appropriate.

The JCR shall arrange for the election of representatives from the Trinity Hall student constituencies as specified in the JCR Constitution. These representatives shall be appointed by the JCR to the JCR subcommittees as appropriate.

## **2.2 Overseeing of Elections:**

As per the provisions of the JCR Constitution, the TCDSU Electoral Commission shall oversee the voting process for the annual JCR Committee Elections.

Where appropriate, and with reasonable notice given, the JCR may request the assistance of the TCDSU Electoral Commission in running and/or overseeing any other election.

## **3. Financial Provision**

JCR membership fee monies collected on behalf of the JCR by the Accommodation Office shall be transferred to the TCDSU account, via the Capitation Committee. The monies, which shall only be used to support the JCR and its activities, shall be administered by TCDSU on behalf of, and at the direction of, the JCR. The TCDSU Administrative Officer shall act as the de-facto accountant for the JCR, keeping detailed records of all transactions on behalf of the JCR. Records shall be maintained through the TCDSU accounts.

## **4. Partnership**

The JCR Executive and the TCDSU Sabbatical Officer Board shall endeavour to meet once per semester to match prospective participants to identified projects; determine funding required; and to conduct an annual review of the Agreement, where appropriate.

In order to effectively represent the interests of the residents of Trinity Hall, the JCR and TCDSU shall seek to appoint officers of the JCR executive to *ex-officio* positions on both standing and ad-hoc committees of TCDSU Council, where appropriate. Similarly, the JCR shall strive to extend the invitation to their biannual open forums to members of the TCDSU Sabbatical Officer Board, and the TCDSU Union Forum.

## **5. Communication & Visibility**

The TCDSU Communications & Marketing Officer shall invite the JCR President, or their appointed deputy, to submit content of relevance to members of both organisations to the TCDSU Weekly Email.

The Communications Officer of each organisation shall, where appropriate, promote the other's content on their relevant social media pages.

Similarly, the JCR shall, where possible, extend its invitation for participation in the JCR Trinity Hall 'Freshers' Fair' to the TCDSU Sabbatical Officer Board, and the TCDSU Union Forum.

In consultation with the TCDSU Electoral Commission, the JCR shall each year endeavour to host a hustings event during the TCDSU sabbatical election period.

### **Points of Contact**

The Presidents of both TCDSU and the JCR are the primary sponsors of this Agreement. The document will also be signed by the Education Officer of TCDSU and the Vice-President of the JCR, who will endorse it.

### **Mediation**

In the event of conflict between the SU and the JCR, either organisation shall request the Dean of Students to mediate a meeting as a neutral third party. Should such a meeting be convened, the Dean of Students shall hold the casting vote.

### **Duration of Agreement**

This Memorandum of Agreement will be in effect for five years from the date of last signature. Approximately six months before expiration, both parties will discuss expiration or renewal, based on an assessment of the continuing value of the Agreement to both parties.

Following annual review, should both parties agree on any changes to the Agreement, it must be brought forward for noting at the next meeting of TCDSU Council and the JCR Open Forum. The Agreement may be terminated at any time upon written notification by one party to the other.

***Signatories:***

# TCDSU-CATU Memorandum of Agreement

## **About TCDSU**

The Trinity College Dublin Students' Union (TCDSU) is run by students, for students. We collectively represent, defend and fight for students' rights, alongside standing in solidarity with the workers' movement. We represent 21,000 students and provide access to services, support and political activism.

## **About CATU**

The Community Action Tenants Union (CATU) is a tenants' union across the island of Ireland. CATU is a direct-action organization that protects its member's rights, for tenants, temporary accommodation, mortgage holders and homeowners. CATU aims to protect members' interests in achievable demands and protect its members when faced with unlawful actions. CATU is a membership-led organization that decides based on member approval of the policy.

## **Purpose**

The purpose of this agreement is to create and deepen cooperation between the TCDSU and CATU. Students and workers are faced with so many challenges, from a government that underfunds education leading to widespread staff casualization, a terrible housing crisis leaving students without accommodation and rising far-right forces threatening marginalized groups. As a result, there has been a close cooperation between the student movement and the workers movement, alongside with housing groups like CATU. In 2021-2022, as well as in 2022-2023, the Union of Students Ireland (USI) has reaffirmed its commitment to working with CATU, and local student unions such as Maynooth Students' Union (MSU) have also been on the forefront of cooperation. TCDSU has multiple mandates in support of universal public housing, reducing rents and stopping housing insecurity, and it has also worked with CATU before. Therefore, this agreement seeks to formalize the relationship that already exists between the two organisations.

## **Summary of Alliance**

This alliance is divided into 2 key areas.

- Alliance Motivation
- Scope

## **Alliance Motivation**

This alliance expands a continuous mutual agreement of protecting those in accommodation and strengthening the rights of its members. As both unions, it is recognized that there is a significant overlap in the aims but also in part the membership of the two unions.

Through this alliance between the CATU and the TCDSU both parties hope to:

- Reach students on the Trinity campus to promote and advocate the rights of students in tenancies and the housing arrangements they have
- Share information about CATU campaigns and opportunities with students of third-level institutions associated with the TCDSU to get involved as an active and engaged member within their community and tenants' union
- Inform students on their rights to join a tenant's union, as well as to empower their own accommodation rights through organising
- Establish common campaigning platforms and objectives in the aim of achieving the mutual aims of both organisations in dialogue and the opportunity to run joint campaigns

### **Scope**

The TCDSU and CATU Ireland elected leadership and staff will ensure that their wider organisations are aware of and understand this alliance's aims and objectives. Through this alliance between the CATU and TCDSU, both parties will work to:

- Improve communication to make this an agenda item at relevant TCDSU, including but not limited to the Campaigns Committee
- Improve collaboration through the Sabbatical Officers will designating appropriate PTOs with the responsibility for campaigning for housing justice, liaising with and keeping in touch with CATU, ensuring a maintained working relationship. In addition, the President and Communications and Marketing Officer will work with these designated PTOs to run a membership drive amongst Trinity students.
- Improve joint communications through the attendance of a TCDSU/CATU representative where requested and possible
- Promoting CATU materials as requested on the platforms of the TCDSU under the discretion of the Communications and Marketing Officer
- Offering organizational support such as allowing CATU to be present at Freshers Week and having stands in College buildings in association with TCDSU
- The exchange of information regarding campaigns of both TCDSU and CATU where it may be felt this exchange can mutually benefit each other's memberships, and TCDSU support of national CATU campaigns.
- Offering venue and meeting rooms to CATU if administratively possible
- Coordinating door-knocking activities with CATU and TCDSU
- Through the membership drive, contributing to the anti-eviction/protest contact list who can be mobilized in case of an eviction or other CATU actions

- Inviting CATU to give trainings that the student union holds, wherever time and resources permit

TCDSU will not be providing financial support to CATU, in respect of both organizations autonomy.

This agreement is to be reviewed every year in the first week of January by the Campaigns Committee and if changes are necessary, then brought to Council by the President to be voted on and ratified.

# Memorandum of Agreement between Trinity College Dublin Student Union (TCDSU) and the DU LGBTQ Society (QSoc)

## **Purpose**

The purpose of this agreement is to formally recognise the mutually beneficial relationship between TCDSU and QSoc.

This Agreement is not intended to replace other strategic documents, and respects the provisions in the respective constitutions of TCDSU and QSoc; but is rather intended as a concise user-friendly document aimed at elucidating areas of shared interest between the two organisations, with a view to improving and enhancing the cooperation between members. This Agreement is voluntary and not legally binding on the part of either party.

## **Responsibilities**

### 1.1 - USI Pink Training

QSoc will ensure

- To have the Chairperson of QSoc as well as any relevant committee members meet with the Welfare Officer of TCDSU at the start of the academic year (Michaelmas term) to strategically plan for Pink Training.
- To coordinate with the Welfare Officer of TCDSU in the administrative effort to organise the Trinity Pink Training Delegation.
- To coordinate with TCDSU should either organisation want to submit to provide a training session during Pink Training.
- Should QSoc wish to contribute any financial support to the delegation that be discussed with the Welfare Officer.
- That an allocated member will fulfil their duties to the application panel for and fully coordinate with the Welfare Officer and LGBTQRO to the best of their ability.

TCDSU will ensure

- That a minimum of 5 delegate places are allocated to QSoc for the duration of Pink Training; including an explicit invitation to the Chairperson, the Treasurer and the QSoc Liaison Officer.
- To coordinate with QSoc should either organisation want to submit to provide a training session during Pink Training.
- To help in the provision of training for the relevant QSoc individuals of whom may attend Pink Training by ensuring S2S invite such individuals to S2S Mentoring training.

- To ensure that the Welfare Officer is familiar with the process to submit to provide a training session during Pink Training.
- That one member of QSoc will be involved in the panel to review applications to Pink Training.

### 1.2 - Purple Training

QSoc will ensure

- Go to all meetings and help determine when the date should be set with Maynooth LGBT Society.
- Engage with TCDSU on this as well as Maynooth SU.
- To facilitate the allocation of places for the Trinity delegation.

TCDSU will ensure

- To provide any necessary support if required or upon request from QSoc.

### 1.3 - Queer Sex Ed

QSoc will ensure

- To communicate with the Welfare Officer on a curriculum for Queer Sex Ed
- To adequately train queer sex ed facilitator(s)
- To deliver at least one queer sex ed session during Freshers Week, Sexual Health and Guidance Week (SHAG Week) and Rainbow Week.

TCDSU will ensure

- To communicate with JCR to coordinate for the provision of Queer Sex Ed at off campus locations such as Trinity Halls.
- To communicate with QSoc to support their efforts in the provision of Queer Sex Ed to the student body.
- To communicate the date of Sexual Health and Guidance Week by the start of Michaelmas term.

### 1.4 Communication

- The TCDSU LGBTQRO and the QSoc Liaison Officer have at minimum 2 meetings per semester with the optional attendance of the Welfare Officer
- The TCDSU LGBTQRO, QSoc Liaison Officer, QSoc Inclusions Officer and the TCDSU Welfare Officer have at minimum 1 meeting per semester to coordinate any possible events or campaigns.

### 1.5 Rainbow Week

TCDSU and QSoc will ensure

- At least one event will be ran in the furtherance of LGBTQ+ rights during Rainbow Week.
- At least one event will be ran that contributes to a charitable cause during Rainbow Week.
- Efforts will be made to run collaborative events between TCDSU and QSoc during Rainbow Week.
- Clear communication will be held between the Welfare Officer, LGBTQRO and QSoc members and a date will be confirmed by the start of the Michaelmas term for Rainbow Week.

This section will be reviewed annually by all relevant parties as outlined in the Accountability Section of this document.

#### 1.6 Staff, Postgraduates and Mature Students - aka SPAM Coffee Mornings

QSoc will ensure

- That their members are made aware of any SPAM Coffee mornings.
- That the committee members will coordinate in any necessary administration to support TCDSU upon request.
- That the Mature Students Society and any other relevant college societies are invited to the SPAM Coffee morning.

TCDSU will ensure

- That one SPAM coffee morning happens at least once per term during the academic year.
- That the LGBTQ Staff Network, the Postgraduate Advisory Service, the Mature Students Officer, the Student Parent Officer and any other relevant college contacts are invited to the SPAM Coffee morning.

#### 1.7 Coordination of the T-Fund

QSoc will ensure

- That the allocated member will fulfil their duties to the T-Fund panel and fully coordinate with the Welfare Officer and LGBTQRO to the best of their ability.

TCDSU will ensure

- That one member of QSoc will be involved in the panel to review applications to the T-Fund and that said member will equally be involved in a meeting regarding the T-Fund.

#### 1.8 Dublin Pride Coordination

QSoc will ensure

- Organisation efforts for the society's participation in the pride parade will be undertaken by an appointed committee member.
- Clear communication will be held between the appointed committee member and the LGBTRO.

TCDSU will ensure

- Organisation efforts for the pride breakfast and pride parade in Dublin are undertaken by both the outgoing and incoming LGBTQRO as part of their handover.

### **Accountability**

The champions of this agreement will be the TCDSU Welfare Officer and the QSoc Auditor.

This agreement will be adjusted annually at the initial meeting of the champions of this agreement wherein section 1.5 will be adjusted to accommodate changing events and plans for QSoc and TCDSU. It should be ratified at the first Council of the academic year.

This agreement will be reviewed in full at the end of 2024/25 academic year and then subsequently every two years by both parties to ensure all is satisfactory.

## **Memorandum of Agreement between Trinity College Dublin Students' Union/Aontas Mac Leinn Colaiste na Trioinoide (TCDSU/AMLCT) and the Creative Arts Group (CAG):**

### **Purpose:**

This Agreement shall endeavour to strengthen the existing relationship between the Trinity College Dublin Students' Union/Aontas Mac Leinn Colaiste na Trioinoide (hereinafter referred to as TCDSU/AMLCT) and the Creative Arts Group (hereinafter referred to as CAG) in addressing and advocating for the needs of students within the School of Creative Arts. While both organisations have been working together, this Agreement ensures that collaboration will continue beyond the current academic year and remain a long-term partnership to effectively address the numerous issues within the School of Creative Arts. Further, this agreement states that the CAG will provide structure, support and a forum for class representatives, helping to coordinate their efforts and address issues within the School more effectively.

### **Background:**

TCDSU/AMLCT is the sole representative body for all students and researchers in Trinity College Dublin, advocating for their interests both within and beyond College, while also providing essential services.

CAG is a grassroots, student led group which is dedicated to fostering a vibrant community of Creative Arts students in Trinity, whilst also serving as a support system for the work of the TCDSU/AMLCT School of Creative Arts Convenor. CAG gathers information on the Creative Arts student experience, providing the School Convenor with an up to date image of the current state of the School of Creative Arts.

### **Responsibilities & Commitments:**

Both TCDSU/AMLCT and CAG formally agree to cooperate with regards to addressing issues within the School of Creative Arts, such as the lack of space, facilities, and infrastructure. Further, both parties also agree to the following;

### Representation:

- TCDSU/AMLCT shall work with CAG to ensure that issues affecting students in the School of Creative Arts, including but not limited to student space, facilities, infrastructure, and unresponsive lecturers, are consistently represented at the appropriate College committees.
- CAG shall liaise with TCDSU/AMLCT to work together in addressing student concerns, ensuring that their issues are communicated effectively within College structures.
- School of Creative Arts Class Representatives, where possible, shall feed into the work of the CAG through making class issues known, as well as through the dissemination of any information regarding events etc.
- Both organisations shall advocate jointly for increased investment and support for Creative Arts students, ensuring their unique needs are met.

### Elections & Representation within CAG:

- CAG shall elect representatives from within the School of Creative Arts to work directly with TCDSU/AMLCT.
- TCDSU/AMLCT shall facilitate and support these elections, ensuring fair and transparent processes, using the Union's Electoral Commission.
- Elected representatives shall work collaboratively with TCDSU/AMLCT to coordinate efforts to address issues within the School, and also to foster a vibrant community.
- The TCDSU/AMLCT School Convenor for the Creative Arts shall act as the lead liaison between CAG and TCDSU/AMLCT.

### Financial & Structural Support:

- TCDSU/AMLCT shall provide structural and administrative support to CAG, where appropriate.
- Similar to other Union MOAs, CAG may seek financial support from TCDSU/AMLCT in order to run projects and campaigns with the goal of fostering the aforementioned vibrant community, and also to address issues within the School of Creative Arts.

### Partnership:

- TCDSU/AMLCT and CAG shall engage in joint campaigns aimed at addressing long-standing issues faced by students in the School of Creative Arts, particularly regarding student space, access to facilities, and unresponsive lecturers.
- Both organisations shall coordinate efforts to lobby the School, and Faculty Office for improved conditions and increased funding to ensure that students in the School of Creative Arts are allowed to participate fully in the education they expected.
- The Sabbatical Team of TCDSU/AMLCT, and AHSS Faculty Convenor shall endeavour to attend a CAG townhall once per semester to discuss ongoing issues, and how to address them. This invitation must come from the TCDSU/AMLCT School of Creative Arts Convenor.
- The Communications and Marketing Officer will include, where possible, any information related to the work of the CAG in the weekly email to ensure that all students are aware of the issues within the School of Creative Arts.

### Dispute Resolution & Mediation:

- In the event of disagreement between the parties, the President of TCDSU/AMLCT, the TCDSU/AMLCT School of Creative Arts Convenor, and the Chairperson of CAG shall meet to resolve the issue amicably.
- If necessary, an independent mediator, such as the Dean of Students, may be requested to facilitate resolution.

### **Duration & Review:**

This MOA shall be in effect for a period of five years from the date of last signature. Six months before its expiration, both parties shall conduct a review to assess its effectiveness and determine whether renewal or amendment is required.

Should both parties agree on any modifications to this Agreement, they must be presented for approval at the next meeting of TCDSU/AMLCT Council.

This Agreement may be terminated at any time upon written notification by one party to the other, with a minimum notice period of two weeks.

**Signatories:**

Lead Sponsors:

TCDSU/AMLCT Education Officer:

*Eoghan Gilroy*

TCDSU/AMLCT School of Creative Arts Convenor/Creative Arts Group President:

*Tia Lam*

Endorsed by:

Secretary to the Creative Arts Group:

*Jamie Murray*

TCDSU/AMLCT AHSS Faculty Convenor:

*Giulia Villa*